

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS

September 26, 2019

TO: School Board Members

FROM: Maurice L. Woods *MLW*
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *RWR*
Superintendent of Schools

SUBJECT: **REVISION TO EE-3, RECOMMENDATION TO APPROVE FIRST RENEWAL AND ADDITIONAL SPENDING AUTHORITY – 16-097N – GYM EQUIPMENT, FOR THE OCTOBER 2, 2019, SCHOOL BOARD OPERATIONAL MEETING**

Attached is a revision to EE-3, Recommendation to Approve First Renewal and Additional Spending Authority – 16-097N – Gym Equipment, for the October 2, 2019, School Board Operational Meeting.

Exhibits:

- Revised ARF Requested Action and Financial Impact
- Revised Executive Summary
- Revised Financial Analysis Worksheet

RWR/MLW/MCC:bm
Attachments

cc: Senior Leadership Team

EXECUTIVE SUMMARY

Recommendation to Approve First Renewal and Additional Spending Authority 16-097N – Gym Equipment

Introduction

Responsible: Procurement & Warehousing (PWS)

This request is to approve the First Renewal through October 31, 2020, and Additional Spending Authority for Invitation to Bid (ITB) 16-097N - Gym Equipment. The ITB was approved by the School Board at the RSBM on October 18, 2016, under Item EE-5 for three (3) years starting October 19, 2016 through October 31, 2019, with a renewal option for two (2) additional one (1) year periods, with an approved spending authority of \$3,509,000.

The additional spending authority being requested is \$1,164,000 **\$200,000**.

Goods/Services Description

Responsible: Athletics & Student Activities

This ITB provides for the purchase of gym equipment for the District's twenty-nine (29) high school weight rooms. The District's SMART program allocated funds for the renovation of the weight rooms and purchase of equipment. Identified in the District Educational and Facility Plan is a line item for weight room renovation and equipment.

Procurement Method

Responsible: PWS

The ITB ran from March 31, 2016 through April 22, 2016. There were two hundred, and sixty-eight (268) vendors notified, twenty-two (22) vendors downloaded the ITB, and eight (8) proposals were received before bid opening.

Financial Impact

Responsible: PWS and Athletics & Student Activities

The requested additional spending authority for the one (1) year renewal will be \$1,164,000 **\$200,000 to cover the estimated expenditure from individual schools, and funding will come from the school's operational budget.** as demonstrated below:

| | |
|---|-----------|
| Historical Average Monthly Expenditures | \$ 97,000 |
| Number of months | 12 |

Total Estimated forecasted spend \$ 1,164,000

The unused spending authority amount of \$131,179 will be used to cover the expenses for the **only remaining SMART program renovation at Northeast High School** current contract term. Funding for this Bid will come from the school operational budget. Upon the approval of this item, the total approved spending authority will be \$4,673,000 **\$3,709,000**.

Financial Impact Table:

| Action | Date | Term (years) | Amount |
|---|------------|--------------|--|
| Original Spending Authority Request | 10/19/2016 | 3 | \$ 3,509,000 |
| 1 st Renewal + Additional Spending Authority | 10/2/2019 | 1 | \$ 1,64,000 <u>\$ 200,000</u> |
| New Total Contract amount | | 4 | \$ 4,673,000 <u>\$ 3,709,000</u> |

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.



PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION

| | | | |
|---------------------------------|---|---------------------------|-------------------|
| New Bid # (Ex: 10-004R): | N/A | Preparation Date: | September 6, 2019 |
| Previous Bid # (Ex: 10-004R): | 16-097N | Buyer/PA: | KARLENE GRANT |
| New Bid Award Total: | \$4,673,000 \$3,709,000 | Bid Title: | GYM EQUIPMENT |
| Previous Award Total: | \$3,509,000 | | |
| Bid Type: | RENEWAL OF BID | | |
| Previous Bid Term (Start Date): | 10/19/2016 | New Bid Term (In Months): | |
| Previous Bid Term (End Date): | 10/31/2019 | # of Months Into Bid: | 35 |

SPEND REPORTING

| | |
|---|--------------------|
| Purchase Order(s) Spend: | \$3,377,821 |
| P Card Purchases: | \$0 |
| Total Invoiced-to-Date Amount (PO + Pcard Purchases): | \$3,377,821 |
| Average Monthly Expenditure: | \$96,509 |
| Unused Authorized Spending: | \$131,179 |
| Est. Forecasted Spend (For Entire Bid Term): | |

VENDOR INFORMATION

| Awarded Vendors: | M/WBE Status (if applicable): | Spend: |
|---------------------------------------|-------------------------------|---------------------|
| 129176-MFAC LLC | | \$ 1,438,121 |
| 107993-LIFE FITNESS | | \$ 1,185,964 |
| 101012-PROMAXIMA MANUFACTURING | | \$ 568,729 |
| 133337-BUSY BODY GYMS TO GO LLC | | \$ 112,604 |
| 110261-LIFE FITNESS | | \$ 51,931 |
| 104156-GYM SOURCE MIAMI, INCORPORATED | | \$ 20,473 |
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| PO VENDOR SPEND: | | \$ 3,377,821 |
| P-CARD SPEND: | | \$ - |
| TOTAL SPEND: | | \$ 3,377,821 |

NOTES (Type Below):
 The requested additional spending authority for the one (1) year renewal will be \$200,000 to cover the estimated expenditure from individual schools, and funding will come from the school's operational budget. The unused spending authority amount of \$131,179 will be used to cover the expenses for the only remaining SMART program renovation at Northeast High School.

| Default Funding Source* | | Department/School & Sign-off Information* | |
|-------------------------|------|---|----------------------------------|
| Cost Center | | Name (First & Last) | Shawn Cerra |
| Fund | 1000 | Title | Director |
| Functional Area | | Department/School Name | Athletics and Student Activities |
| Commitment Item | | Sign-off provided by | |

*To ensure accuracy, please type in or select from the menu for the Default Funding Source and Department Information (No hand written information)

| | | |
|---|--------------|-----------|
| Data Source: SAP and Works (Bank of America system) | Prepared on: | 9/25/2019 |
|---|--------------|-----------|

All information included in this summary is based on the preparation date listed above and may change at any time beyond that date.